

## MINUTES OF THE BOARD MEETING November 7, 2013

DANAJI Events Center  
51 South Murray Hill Road, Columbus, Ohio 43228

Michael Florez, Chair  
Cincinnati

Mary Santiago, Vice Chair  
Lorain

Luis "Tony" Ortiz, Secretary  
Dayton

V. Anthony Simms-Howell  
Cincinnati

Richard Romero  
Lorain

Baldemar Velasquez  
Toledo

Iris Martinez Juergens  
Dayton

Dan Ramos  
State Representative  
District 56th ~ Lorain County

Matt Lynch  
State Representative  
District 76th ~ Geauga &  
Portage Counties

Gayle Manning  
Senator  
District 13th ~ Huron & Lorain  
Counties

Charleta Tavares  
Senator  
District 15th ~ Franklin County

### Attendance

#### Commissioners - Present

Michael Florez - Chairman  
Mary Santiago  
V. Anthony Simms-Howell  
Richard Romero  
Luis "Tony" Ortiz  
Iris Martinez Juergens

#### Staff - Present

Nolan Stevens - Policy Liaison Officer

### Call to Order

Chair Michael Florez calls meeting to order at 1:32 p.m. and Pledge of Allegiance to the Flag is recited.

### Call of the Roll

There are 6 Commissioners present, thus constituting quorum.

### Chair's Report and Public Commentary

**Motion #1 - 11 - 2013** - To approve the August 6, 2013 Board Minutes. Moved by Commissioner Richard Romero. Seconded by Commissioner Mary Santiago. Motion carried.

Chair Michael Florez hands floor over to Public Policy Officer Nolan Stevens to provide the monthly reports for August and September on behalf of Executive Director Lilleana Cavanaugh. PPO Stevens briefly covers the Latino Health Summit held in August. PPO Stevens covers the Minority Health Grants which OCHLA was accepted to host 2 half day workshops in 2014, to be composed of 1 workshop for substance abuse and 1 workshop regarding domestic violence.



Commissioner Richard Romero asks if the location for these workshops has been established. PPO Stevens states that for the time being it will be held at the Riffe Tower in Downtown Columbus. Commissioner Romero replies by stating he would like to see something like this be done in the Cleveland area. Chair Florez adds on by stating he is concerned downtown Columbus is not accessible enough for this type of workshop, and recommends that research be done into funding the event to be held elsewhere. Commissioner Luis Ortiz informs there is a group called “Juntos” and the Cleveland clinic may be interested in collaborating with OCHLA. Commissioner Simms-Howell states LULAC is working on a program called LUNA that may be of assistance. PPO Stevens agrees with all recommendations and states all this information will be forwarded to Executive Director Cavanaugh.

PPO Stevens briefly touches Latino Community Report (LCR) that covered the Deferred Action for Childhood Arrivals. Also, unveils plans to utilize intern Everest Cruz to tackle the base research for the next LCR to be completed in the Winter 2013 regarding medical interpreting in Ohio. Commissioner Romero recommends to look at the work done by the Welcoming America program as this is a sensitive subject matter, and recommends to integrate the economic impact of immigration. Commissioner Ortiz mentions program that will be held in March regarding the economic impact of immigration which OCHLA could become involved with.

PPO Stevens informs of OCHLA’s efforts along with Lynn Stevens from the Governor’s office to reestablish the interagency council with the first meeting being held on December 6th, 2013. Chair Florez asks if it is mandated for OCHLA to chair this council, and PPO Stevens replies clarifying that OCHLA is no longer mandated to chair such council however OCHLA is still mandated to advise state agency on programing and outreach to Hispanic communities. Commissioner Ortiz inquires if Commissioners may attend this meeting. PPO Stevens states he see no apparent reason to not allow Commissioners to attend, however Executive Director would have to give proper approval.

PPO Stevens highlights and exposes the efforts for the 65th Infantry Regiment to receive the Congressional Medal of Honor, and proposes idea of Resolution to empower the legislature to put forth this notion.

**Motion #2- 11 - 2013** -To approve resolution for OCHLA’s support of the federal recognition of the 65<sup>th</sup> Infantry Regiment with a Congressional Gold Medal. Moved by Commissioner Romero. Seconded by Commissioner Simms-Howell. Chair Florez opens floor for discussion. Motion carried.

Chair Florez requests discussions with Legislators to encourage and foster this recognition. PPO Stevens states that this resolution should fit comfortably in OCHLA’s man-



mandate to promote the service and contributions of Latino Ohioans which contemplates OCHLA's DHO as well.

Commissioner Ortiz inquires if some the members of the 65<sup>th</sup> Infantry Regiment reside in Ohio. PPO Stevens confirms some do in fact live in Ohio, and efforts are being made to contact them to obtain their individual support.

**Motion #3- 11 - 2013** -To approve August and September, 2013 Director's Reports. Moved by Commissioner Santiago. Seconded by Commissioner Martinez. Motion carried.

Commissioner Simms-Howell raises concern that there is an error in the Agenda regarding the dates of the Biennial Audit Report. PPO Stevens confirms that is a typographical error only, but in fact the Audit Report being covered at this meeting is the one from Biennium 2012-2013.

**Motion#4- 11 - 2013** - To approve the correction of the Agenda. Moved by Commissioner Simms-Howell. Seconded by Commissioner Romero. Motion carried.

Chair Florez directs PPO Stevens to speak on the Biennial Audit Report. PPO Stevens briefly summarizes the Audit Report. Commissioner Simms-Howell requests clarification from Executive Order. Commissioner Romero agrees with this request. Commissioner Simms-Howell also requests a meeting with Lilly and the Budget office to clarify everything and report back to the Board.

Chair Florez directs Commissioner Simms-Howell to report on the slate of officers for FY 2013-2014. Commissioner Simms-Howell reports he recommends for Board Chair Michael Florez, Vice Chair Mary Santiago, and Secretary Luis Ortiz.

**Motion#5- 11 - 2013** -To approve the aforementioned slate of officers for the OCHLA Board. Mover by Commissioner Simms-Howell. Seconded by Commissioner Martinez. Motion carried.

Chair Florez briefly summarizes the document regarding the Performance Evaluation Policy.

**Motion #6- 11 - 2013** - To approve the Human Trafficking Prevention and Awareness Policy. Moved by Commissioner Simms-Howell. Seconded by Commissioner Santiago.

After discussion amongst Board members Assistant Attorney General Carla Dowling states she will figure out if it is admissible for Commissioners and Staff to take the Human Trafficking training through webinar only.



**Motion#7- 11 - 2013** -To approve change of date of January Board Meeting. Moved by Commissioner Santiago. Seconded by Commissioner Martinez. Motion carried.

**Motion#8- 11 - 2013** - To approve Strategic Retreat scheduled for Friday, January 31st, 2013. Moved by Commissioner Simms-Howell. Seconded by Commissioner Santiago. Motion carried.

**Motion#9- 11 - 2013** - To open up the floor to public commentary. Moved by Commissioner Santiago. Seconded by Commissioner Martinez. Motion Carried.

**Public present:**

- Andy White – Budget Analyst for the Office of Budget Management.

Guest Andy White from the Office of Budget Management introduces himself to the Board.

**Motion#10 - 11 - 2013** - To adjourn meeting. Moved by Commissioner Romero. Seconded by Commissioner Simms-Howell. Motion carried.

Board meeting adjourned by Chair Florez at 2:47 pm.

Michael Florez, Chair

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Mary Santiago, Vice Chair

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**ADDENDUM TO MINUTES  
November 7, 2013**

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<b><u>Motion #2 - 11 - 2013</u></b>	To approve resolution for OCHLA's support of the federal recognition of the 65 <sup>th</sup> Infantry Regiment with a Congressional Gold Medal. Moved by Commissioner Romero.
<b><u>Motion #3 - 11 - 2013</u></b>	To approve August and September, 2013 Director's Reports. Moved by Commissioner Santiago.
<b><u>Motion #4 - 11 - 2013</u></b>	To approve the correction of the Agenda. Moved by Commissioner Simms-Howell.
<b><u>Motion #5- 11 - 2013</u></b>	To approve the aforementioned slate of officers for the OCHLA Board.
<b><u>Motion #6- 11 - 2013</u></b>	To approve the Human Trafficking Prevention and Awareness Policy.
<b><u>Motion #7- 11 - 2013</u></b>	To approve change of date of January Board Meeting. Moved by Commissioner Santiago.
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<b><u>Motion #10- 11 - 2013</u></b>	To adjourn meeting.



**ADDENDUM TO MINUTES**

November 7, 2013

**ATTACHMENTS**

DOCUMENT	AUTHOR
August & September Monthly Report	Executive Director Cavanaugh
Public Policy Center Report	Public Policy Officer Nolan Stevens
A Senatorial Citation	Senator Charleta B. Tavares
Performance Evaluation Policy	Department of Administrative Services
Human Trafficking Prevention and Awareness	Department of Administrative Services

